



**Hardin Emergency Management Commission Minutes
February 27, 2018
Hardin County Courthouse, Eldora IA**

Supervisor: BJ Hoffman
Sheriff:
Ackley:
Alden:
Buckeye:
Eldora: Aaron Budweg
Hubbard:
Iowa Falls Wade Harken
New Providence: Terry Beare

Owasa: James Nehring
Radcliffe:
Steamboat Rock:
Union:
Whitten: Bill Lott
Roxane Warnell, Coordinator

Guest: Julie Towne

By-Laws Quorum met:

Call to Order: Vice Chair Wade Harken @ 6:40 pm

Approval Agenda: motion by Beare to approve the agenda, second by Lott, voice vote, all ayes, carries

Approval of Minutes February 2, 2018, motion to approve the minutes as presented by Hoffman, second by Nehring, voice vote all ayes, carries.

Vice Chair opened the public hearing on the FY 2019 Emergency Management Proposed budget at 6:41 pm. Harken asked if anyone from public in attendance, none, Harken asked if any written comments received, none.

@ 6:42 Hoffman motion to close the public hearing, second Beare, carries.

Vice Chair back in open session at 6:42 pm

Hoffman made the motion to adopt and certify the FY 2019 Emergency Management budget as proposed, Beare second, a Role Call vote, County BOS Hoffman, aye; New Providence City Council Beare, aye; Owasa Mayor Nehring, aye; Whitten City Council Lott, aye, (Iowa Falls representative is not an elected official, no vote Iowa Code 29C.9(2)). Motion carries. FY2019 EM Budget adopted.

Errors and Omissions Insurance Policy application with ICAP. Roxane explained that the summary page from the quote was sent to all members before the meeting, she also had the entire policy if anyone wishes to review it. She explained the type of policy. Harken asked about the date of the Quote dated October 1st, 2017. Roxane explained that the quote had been tabled at previous meetings, and at the January meeting Mayor Dunn motioned to move forward with updated quote, this is the quote Roxane received from agent Marc Anderson. She also said since there were not many members in attendance tonight the commission will have to decide to move forward or table the item.

Hoffman asked if we could move forward with a not to exceed amount? Hoffman then made motion to approve the errors and omissions policy not to exceed \$ \$1736.75, second by Nehring, Vice Chair restated the motion, Roxane asked question are you stating go ahead and prepare the contract if the amount does not exceed the amount on the quote? Or do you want to cap at \$2000.00 in case it comes in slightly higher. Discussion on the date of the quote.



Hoffman amended his motion, to state not to exceed \$2000.00.

The Chair restated the motion with changing the not to exceed amount from \$ 1736.75 to \$2000.00. and asked if there was a second, Nehring second the amended motion, voice vote all ayes, carries.

Roxane will let the agent know to prepare the contract for the Commission to sign.

Agenda item # 8 Proposed revision to the Emergency Management By-Laws from Chair Dave McDaniel. Hoffman made a motion to table item # 8 until the Sheriff is present, second by Beare, voice vote all ayes, carries.

Aaron Budweg, arrives late apologized as he had a City Budget Hearing this evening.

Other business: Julie Towne was curious as to how we are coming along with NIMS training with the new Mayors and Council people. Harken asked who is supposed to be making contact, Towne said our EMA, Roxane said that the Mayors and Chiefs are responsible to sign off on department personnel who are trained. Julie announced the courses that can be taken.

Next meeting March 20th, at 6:30 pm.

Adjourn at 7:01pm

Respectfully submitted,

Roxane Warnell, Coordinator